

Climatologie

INSTRUCTIONS FOR AUTHORS

Manuscript submission


- The submitted papers are original and must not have been previously published (or be the subject of a blog or publication on a social network or website for example). Once published, articles may not be republished in another journal without the permission of the editorial board. It is only possible to be the first signatory of an article once per issue.
- Within days of receipt of the submitted manuscript, the Director of Publication will inform the principal author of the conformity of the submission or its direct refusal. Reviewed manuscripts will receive an average response within eight weeks of submission.
- All submitted manuscripts are refereed by two anonymous experts (double-blind principle) according to a procedure attesting to their admissibility with regard to the requirements of the editorial board.
- In case of requests for corrections (minor or major), a corrected manuscript with an accompanying supporting letter will be requested by a deadline, which will be resubmitted to the proofreaders for validation.

Type and length of articles submitted

- Two types of articles may be proposed: 1) research papers (maximum 40,000 characters, including spaces, for the entire manuscript), unless the editorial committee agrees; 2) short communications (maximum 15,000 characters, including spaces, for the entire manuscript).
- The manuscript can be written either in French or in English (in the latter case, the text will have been written or co-written or proofread by a native Anglo-Saxon: any text written in approximate English will be refused).

Presentation of the manuscript

- The submitted manuscript (in Word or equivalent format) will separate the text (including tables) from the figures and captions (inserted at the end of the manuscript).
- The quality of the illustrations (resolution and colors) should correspond to that envisaged for the final publication, and the files will therefore be provided with a high graphic definition during the publication phase. The quality of the figures must be able to withstand a significant reduction in the final editorial layout.
- If the authors use illustrations already published or produced by third parties, they will be careful to indicate them explicitly, as well as the precise sources; if some of these illustrations are produced by third parties, the authors will have to provide the authorizations for reproduction.
- Figures and Tables are obligatorily referred to in the text, in the order of their numbering. The figures (provided at the end of the manuscript) have clear and legible legends. No titles or headings should be included in the figures.
- The titles and captions of all illustrations (in bilingual French and English) should not be inserted in the body of the text, but should be provided at the end of the manuscript.
- The text (left and right justified) is presented in A4 format with approximately 3500 characters per page (including spaces) in Times New Roman 12 font (single line spacing, 2.5 cm margin on the right, left, top and bottom). Each paragraph ends with a line break.



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- The title is capitalized, bold, in font 14, left justified (followed by a line break), provided in both French and English. It must be precise and as short as possible.
- Authors (in bold, font 12, left-justified) are indicated by the first name then the last name in capital letters (followed by a line break). Their contact information (membership and affiliations) and contacts (e-mail) must be sufficiently precise to establish an electronic correspondence (provided in lower case, normal, font 12, left-justified).
- The Abstract (300 words maximum), the Keywords (5 maximum), the Abstract (with the title of the article in English at the beginning) and the Keywords follow; the Abstract does not necessarily have the same size as the French abstract.
- The Introduction and the Conclusion are mandatory (and not numbered).
- The titles and subtitles of the main parts of the text are numbered in Arabic numerals (system 1.1.1.); if possible, do not exceed 3 articulations of titles.
- Footnotes are not allowed unless an exception is allowed.
- The heading "Acknowledgements" should be short and explicit, and should be made after the Conclusion and before the References.
- The bibliography is obligatory, provided in alphabetical order and organized as follows: surname and initial of first name (in capital letters), year, title of the article cited, name of the journal or work (in lower case; specifying the publisher for books), number of pages. Each reference in the bibliography must be cited in the text of the article (always in lower case). Refer to a previously published article as a model. In the references, explicitly cite the authors up to the sixth: beyond that, use the wording 'et al.'.

Failure to comply with these editorial standards will result in the direct rejection of the manuscript at the time of submission.

Manuscripts that are complete and compliant with the various standards requested should be sent only by email to the editorial manager, Sylvain Bigot, at the following address : sylvain.bigot@univ-grenoble-alpes.fr